



Safety regulations and rules pertaining to pick up by lorry at Service – Center – Gelsenkirchen GmbH

Introduction

*Safety shoes, helmets and protective gloves are **compulsory** and are to be worn everywhere on the premises.*

Admittance to the premises is not allowed without this personal protection equipment. Everyone who does not comply with these regulations will if necessary be asked to leave the premises and will not be allowed admittance in future.

General regulations

- 1. Loading will occur exclusively using cranes.*
- 2. The vehicle must show sufficient loading surface for the freight. The loading surface must be clean and dry.*
- 3. The driver must put on his personal protective equipment before entering the premises.*
- 4. Reloading external goods is refused, we do not load our materials on external goods.*
- 5. Likewise external goods may not be loaded on our materials.*
- 6. Generally only vehicles which can show the necessary intact lashing straps (at least 2 per package) and non-slip mats (at least 4 per package) will be loaded.*
- 7. Enough **passable** anchor points must be available on the vehicle.*
- 8. For the transport of coils or vertical slit strips, the vehicle must be equipped with a coil tray or coil frame with tying chains. Standing material is secured exclusively with tying chains (no straps).*
- 9. The vehicle **must** either be equipped with posts or lateral brackets (Tautliners with sufficient side boards).*
- 10. For safety reasons, the vehicle will not be loaded over the lateral brackets.*
- 11. The load taken on may not exceed the allowed legal total weight of 40 metric tons.*
- 12. Staying in the warehouse area is **strictly prohibite**.*

The instructions of our loading personnel are to be obeyed.

Factory Leader

p.p. Reinhard Kimpel

*Leader QM , workplace
safety and Environment
Protection*

p.p. Thomas Bischoff

Shipping manager

p.p. Ralf Schwiderski

*Specialist for
workplace safety and
loading safety*

Frank Deckenhoff

TATA STEEL